

Vacancy Details

Personnel Notice:	65-15
Date Announced:	06/22/2015
Closing Date:	7/1/2015
Command:	NAVSEA
Grade:	IV/V/VI (GS-11/12/13/14/15-equivalent)
Type:	Assistant Counsel

There is a vacancy for an attorney to serve as an Assistant Counsel in the Office of Counsel, Naval Surface Warfare Center, Corona (NSWC Corona). NSWC Corona, one of eight Divisions within the Naval Surface Warfare Center of the Naval Sea Systems Command (NAVSEA), is the Navy's independent assessment agent with responsibility to gauge the war fighting capacity of ships and aircraft, from unit to battle group level, by assessing the suitability of design, the performance of weapons and equipment, and the adequacy of training. Additional information about NSWC Corona can be found at <http://www.navsea.navy.mil/nswc/corona/default.aspx>. NSWC Corona employs approximately 1000 civilians and 14 military personnel.

The NSWC Corona Office of Counsel is a field office under the Office of Counsel for NAVSEA and part of the Department of the Navy (DON) Office of the General Counsel (OGC). NAVSEA is responsible for the development, acquisition and maintenance of ships, shipboard systems and ordnance for the DON, with an annual budget of approximately \$30 billion and a workforce of approximately 53,000 military and civilian personnel. The NAVSEA Office of Counsel employs over 100 lawyers at its Headquarters at the Washington Navy Yard, D.C., and in 21 field offices throughout the U.S.

The NSWC Corona Office of Counsel is currently comprised of three attorneys and one paralegal and has a varied workload covering most of the DON OGC practice areas, with emphasis on federal acquisition law, civilian personnel and labor law, fiscal law, federal technology transfer and licensing, Freedom of Information Act/Privacy Act and ethics.

The successful candidate will be called upon to provide support in all of these areas. The position is rated as a NT-IV, V, VI (comparable to GS-11/12/13/14/15), depending on the qualifications of the successful candidate. The position may be filled, and is expected to be filled, at the NT-IV level (comparable to the GS-11/12 level) or NT-V (comparable to GS-13/14) pay band within the NAVSEA Warfare Center Personnel Demonstration Project, and the position will have promotion potential to the NT-VI (comparable to GS-15) level. However, selection may be also made at the NT-VI level for an exceptional candidate with expert knowledge of and significant and relevant experience in civilian personnel law and/or federal acquisition law.

To be eligible for selection at the NT-IV level (GS-11-equivalent level), applicants must have one year of legal experience. If an applicant is a recent law school graduate or has less than one year of legal experience, the applicant must have graduated in the top third of their law school class or must present other evidence of clearly superior accomplishment or achievement such as work or achievement of significance on an official law school law review or journal, winning a moot court competition, membership on the law school's official moot court team, or membership in the Order of the Coif. To be eligible for selection at the NT-IV level (GS-12-equivalent level), the applicant must have at least two years of legal experience or an LLM plus one year of legal experience. To be eligible for selection at the NT-V level (GS-13-equivalent level), the applicant must have in excess of two years of successful legal experience in federal acquisition law, civilian personnel law, labor law and/or fiscal law such that the candidate will be able to quickly and successfully undertake a significant workload. To be selected at the NT-V level (GS-14-equivalent level), the applicant must have a minimum of three-and-a-half years of experience in federal acquisition law, civilian personnel law, labor law, and/or fiscal law. As the desired grade level rises, concentrated and relevant experience in civilian personnel law and/or federal acquisition law and familiarity with Office of the General Counsel and Department of the Navy (DON) processes and procedures becomes increasingly important. The pay band and equivalent grade level offered will be based upon the successful applicant's qualifications and funding availability.

Applicants will be evaluated based on: 1) the ability and willingness to work effectively as an integral part of a team; 2) initiative and self-motivation; 2) the ability to work well with clients, colleagues and senior leaders, and develop strong attorney-client relations; 3) written and oral communication skills; and 4) expertise in the areas of federal acquisition law and contract management, civilian personnel law and labor law, investigations, federal technology transfer and licensing and/or fiscal law. Of these practice areas, the greatest weight is expected to be given to experience in federal acquisition law and contract management and civilian personnel law. Though not a requirement, a general understanding of military structure and customs is valued.

The successful candidate must be a U.S. citizen, have graduated from a law school accredited by the American Bar Association, be an active member in good standing of the bar of the highest court of a State, U.S. Commonwealth,

U.S. territory, or the District of Columbia, be admitted to practice before a state or federal court, and be able to obtain and maintain a security clearance.

Interested attorneys should feel free to contact Mr. Sam Frazer, Naval Surface Warfare Center, Corona Division, at 951-393-5430 or at samuel.frazer@navy.mil.

Applicants should submit a cover letter and resume. Applicants who graduated after 2009 should additionally submit a law school transcript. The application should indicate the lowest grade level that the applicant will consider. Applicants may subsequently be asked to submit writing samples, references, recent performance appraisals (if applicable) and/or additional information. Applications from new or recent attorneys will be accepted and considered.

It is recommended that applications be sent electronically to Ms. Stasa Ilges at: stasa.ilges@navy.mil.

All applicants will be emailed a confirmation when their application is received. Applicants who do not receive a confirmation should notify Mr. Frazer at the above telephone number within three working days after the closing date. Applications must be received by the closing date indicated at the top of this personnel notice.

If the successful applicant is not currently a member of the Department of the Navy Office of the General Counsel, processing of the hiring action can only commence after submission of those items identified in the "Instructions for New OGC Attorneys" (see Careers section of www.ogc.navy.mil).

Applicants eligible for veterans' preference must specifically claim such eligibility in their cover letter, identify the basis for the claim, and include supporting documentation (e.g., the DD 214, Certificate of Release or Discharge from Active Duty or other supporting documentation) with their submission. Not all veterans are preference eligible. For a summary of time periods, campaigns, and conditions that entitle an applicant to preference eligibility, please visit www.opm.gov/veterans and review the "Vets Info Guide" and the "Vets Guide." There is no formal rating system for applying veterans' preference for attorney appointments in the excepted service; however, the Department of the Navy Office of the General Counsel considers veterans' preference eligibility a positive factor in the attorney hiring process. Applicants who do not claim and do not provide adequate supporting documentation for veterans' preference will not receive the positive factor consideration.

The United States Government does not discriminate in employment on the basis of race, color, religion, sex (including pregnancy or gender identity), national origin, political affiliation, sexual orientation, marital status, disability, genetic information, age, membership in an employee organization, retaliation, parental status, military service, or other non-merit factor.

Reasonable Accommodation Policy Statement:

https://help.usajobs.gov/index.php/Reasonable_Accommodation_Policy_Statement

Legal and Regulatory Guidance: https://help.usajobs.gov/index.php/Legal_and_Regulatory_Guidance

Relocation expenses may be paid, but are not guaranteed. If relocation expenses are a requirement, the applicant should state their requirement for this expense in the application package.

THE DEPARTMENT OF THE NAVY IS AN EQUAL OPPORTUNITY/REASONABLE ACCOMMODATION EMPLOYER

The Department of the Navy is an Equal Opportunity/ Reasonable Accommodation Employer. All hiring and advancement in the Office of the General Counsel is based on merit without regard to race, color, national origin, religion, age, sex, sexual orientation, disability, political affiliation or marital status.

The Department of the Navy provides reasonable accommodation to applicants with disabilities where appropriate. Applicants requiring reasonable accommodation for any part of the application and hiring process should inform the individual identified in the personnel notice. Determinations on requests for reasonable accommodation will be made on a case-by-case basis.

VETERANS PREFERENCE IN HIRING

Department of the Navy attorney positions are in the excepted service, not the competitive civil service. There is no formal rating system for applying veterans' preference to attorney appointments in the excepted service; however, the Department of the Navy considers veterans' preference eligibility as a positive factor in attorney hiring. If you are eligible for veterans' preference in hiring, you are encouraged to include that information in your application along with the supporting documentation, e.g., DD 214. Not all veterans are eligible for veterans' preference. To find out if you are, you may visit the Veterans' Preference Advisor, operated by the Department of Labor at <http://www.dol.gov/elaws/vets/vetpref/vetspref.htm>.